

**Trumbull County Combined Health District
Regular Meeting – August 24, 2016 – 1:30 P.M.
176 Chestnut Ave. NE – Warren, Ohio**

BOARD MEMBERS PRESENT: Marisha Agana, M.D.
Thomas Borocz
Greg Dubos
Kathy Salapata, R.N.
John “Jack” Simon, Jr.
John Messersmith, President Pro Tempore

BOARD MEMBERS NOT PRESENT: Robert Biery, Jr., President

STAFF: Frank Migliozi, MPH, REHS/RS, Health Commissioner
Sandra Swann, RN, Director of Nursing
Kristofer Wilster, MPH, REHS/RS, Director of Environmental Health
Jenna Amerine, MPH, CHES, Health Educator
Natalie Markusic, REHS/RS, Accreditation Coordinator
Rodney Hedge, RS, Public Health Sanitarian
Johnna Ben, Administrative Secretary

OTHERS: Robert Kokor, Legal Counsel
James J. Enyeart, M.D., Medical Director

MINUTES

I. The meeting was called to order and the Pledge of Allegiance was said.

II. Adoption of Agenda: MOTION: 16-133 made by Mrs. Salapata, second by Dr. Agana to adopt the agenda as presented.

Roll Call Vote:

Dr. Agana – Yes
Mr. Borocz – Yes
Mr. Dubos – Yes
Mrs. Salapata – Yes
Mr. Simon – Yes
Mr. Messersmith – Yes

Motion carried.

III. Approval of Minutes: MOTION: 16-134 made by Mr. Dubos, second by Mrs. Salapata to approve the minutes of the June 22, 2016, regular meeting.

Roll Call Vote:

Dr. Agana – Abstain
Mr. Borocz – Yes

Mr. Dubos – Yes
Mrs. Salapata – Yes
Mr. Simon – Abstain
Mr. Messersmith – Yes

Motion carried.

IV. Health Commissioner Report: Mr. Migliozi submitted a written report to the Board. The health district received notice that the district will be receiving \$159,779.00 for the CFHS grant, fund 953, the majority of those monies are used to reimburse the general fund. Over the next few months, CEU training will be provided for the Board Members during the meetings.

MOTION: 16-135 made by Mr. Dubos, second by Mr. Borocz to accept the Health Commissioner's report as presented.

Roll Call Vote:

Dr. Agana – Yes
Mr. Borocz – Yes
Mr. Dubos – Yes
Mrs. Salapata – Yes
Mr. Simon – Yes
Mr. Messersmith – Yes

Motion carried.

V. Director of Nursing Report: Mrs. Swann presented a written report to the Board.

MOTION: 16-136 made by Mr. Simon, second by Mrs. Salapata to accept the Director of Nursing's report as presented.

Roll Call Vote:

Dr. Agana – Yes
Mr. Borocz – Yes
Mr. Dubos – Yes
Mrs. Salapata – Yes
Mr. Simon – Yes
Mr. Messersmith – Yes

Motion carried.

VI. Director of Environmental Health Report: Mr. Wilster presented a written report to the Board. The health district continues to trap for mosquitoes to submit to ODH for testing for the Zika virus.

MOTION: 16-137 made by Dr. Agana, second by Mrs. Salapata to accept the Director of Environmental Health's report as presented.

Roll Call Vote:

- Dr. Agana – Yes
- Mr. Borocz – Yes
- Mr. Dubos – Yes
- Mrs. Salapata – Yes
- Mr. Simon – Yes
- Mr. Messersmith – Yes

Motion carried.

VII. Health Educator Report: Ms. Amerine presented a written report to the Board.

MOTION: 16-138 made by Dr. Agana, second by Mr. Borocz to accept the Health Educator’s report as presented.

Roll Call Vote:

- Dr. Agana – Yes
- Mr. Borocz – Yes
- Mr. Dubos - Yes
- Mrs. Salapata – Yes
- Mr. Simon – Yes
- Mr. Messersmith – Yes

Motion carried.

VIII. Accreditation Coordinator Report: Mrs. Markusic presented a written report to the Board.

MOTION: 16-139 made by Dr. Agana, second by Mrs. Salapata to accept the Accreditation Coordinator’s report as presented.

Roll Call Vote:

- Dr. Agana – Yes
- Mr. Borocz – Yes
- Mr. Dubos - Yes
- Mrs. Salapata – Yes
- Mr. Simon – Yes
- Mr. Messersmith – Yes

Motion carried.

IX. Board Report: Atty. Kokor reported to the Board that regarding the consent agreement for the sewage treatment system program, there appears to be relief forthcoming, and it appears that the consent agreement may be lifted. Atty. Kokor stated that he would keep the health district updated as more information is received.

X. Old Business: None.

XI. New Business: A. Accreditation Resolution: **MOTION: 16-140** made by Mr. Simon, second by Dr. Agana to make the following resolution:

“Whereas the Trumbull County Combined Health District must apply for accreditation by 2018 and be accredited by 2020 as a condition precedent to receiving funding from the Ohio Department of Health;

The Trumbull County Board of Health hereby supports the Trumbull county Combined Health District employees’ participation in accreditation activities in order to make an individual application for National Public Health Accreditation.”

Roll Call Vote:

Dr. Agana – Yes
Mr. Borocz – Yes
Mr. Dubos - Yes
Mrs. Salapata – Yes
Mr. Simon – Yes
Mr. Messersmith – Yes

Motion carried.

B. Workforce Development Plan – **MOTION: 16-141** made by Dr. Agana, second by Mr. Dubos to approve the amended Trumbull County Combined Health District Workforce Development Plan as presented.

Roll Call Vote:

Dr. Agana – Yes
Mr. Borocz – Yes
Mr. Dubos – Yes
Mrs. Salapata – Yes
Mr. Simon – Yes
Mr. Messersmith – Yes

Motion carried.

C. Approval of Agreements Between the Trumbull County Combined Health District and the Cities of Cortland & Hubbard – **MOTION: 16-142** made by Mr. Borocz, second by Dr. Agana, to approve the agreements between the Trumbull County Combined Health District and the cities of Cortland & Hubbard for health services.

Roll Call Vote:

Dr. Agana – Yes
Mr. Borocz – Yes
Mr. Dubos – Yes
Mrs. Salapata – Yes
Mr. Simon – Yes
Mr. Messersmith – Yes

Motion carried.

D. Unfit for Human Habitation – 1400 Mt. Everett Rd., Liberty Twp., Thomas Hagan, Owner – Not present. It was learned that the owner of this property is deceased, and therefore the estate was not given notice regarding the meeting. No action regarding this property was taken.

E. Unfit for Human Habitation – 3183 Gardner Barclay Rd., Gustavus Twp., Grayson R. Toney, Owner – Not present. An inspection of the structure was conducted on August 3, 2016, and it was recommended by the inspector that the structure be declared unfit.

MOTION: 16-143 made by Mr. Borocz, second by Dr. Agana to declare the structure at 3183 Gardner Barclay Rd., Gustavus Twp., unfit for human habitation.

Roll Call Vote:

Dr. Agana – Yes
Mr. Borocz – Yes
Mr. Dubos – Yes
Mrs. Salapata – Yes
Mr. Simon – Yes
Mr. Messersmith – Yes

Motion carried.

F. Unfit for Human Habitation – 8037 Corinth Ct., Gustavus Twp. – Not present. An inspection of the structure was conducted on August 3, 2016, and it was recommended by the inspector that the structure be declared unfit.

MOTION: 16-144 made by Dr. Agana, second by Mr. Borocz to declare the structure at 8037 Corinth Ct., Gustavus Twp., unfit for human habitation.

Roll Call Vote:

Dr. Agana – Yes
Mr. Borocz – Yes
Mr. Dubos – Yes
Mrs. Salapata – Yes
Mr. Simon – Yes
Mr. Messersmith – Yes

Motion carried.

G. Unfit for Human Habitation – 4366 Everett Hull Rd., Fowler Twp., Harry & Juanita Hardway, Owners – Barbara Burr, Mr. & Mrs. Hardway’s daughter, was present at the meeting. The structure was inspected on June 24, 2016, and it was recommended by the inspector that the structure be declared unfit. Upon inspection, it was noted that the foundation was in collapse, the floor was collapsing, the roof was in bad condition and the structure was unsafe to enter. Ms. Burr stated that her parents are on Medicaid and was told that the house belonged to the “state”, and that it would have to be put up for sale.

MOTION: 16-145 made by Mr. Simon, second by Dr. Agana to declare the structure at 4366 Everett Hull Rd., Fowler Twp., unfit for human habitation.

Roll Call Vote:

Dr. Agana – Yes
Mr. Borocz – Yes
Mr. Dubos – Yes
Mrs. Salapata – Yes
Mr. Simon – Yes
Mr. Messersmith – Yes

Motion carried.

H. Unfit for Human Habitation – 3796 Greenville Rd., Johnston Twp., Michael Pawelchak, Owner – Mr. Pawelchak was present at the meeting. The structure was inspected on June 24, 2016. Upon inspection, it was found that the back corner of the structure was in total collapse. Mr. Pawelchak stated that he was currently living in the front part of the structure. His intention was to have the back part of the structure, which was an addition added on to a manufactured home, removed, but due to medical issues had not been able to have it removed as of yet. Mr. Dubos made motion to have the structure declared unfit, second by Dr. Agana. Upon discussion, Mr. Simon questioned if the board declared the structure unfit, could Mr. Pawelchak be removed from the home? Atty. Kokor responded that technically yes, Mr. Pawelchak could be forced to move out of the structure by the township trustees. Mr. Simon stated that he would prefer to table any action regarding this matter to allow time for Mr. Pawelchak to have the back part of the structure removed. Mr. Dubos and Dr. Agana rescinded their motion, and the matter was tabled for 90 days.

I. Unfit for Human Habitation – 8600 Huntley Dr., House #1, Howland Twp., CitiMortgage Inc., Owner – Not present. An inspection of the structure was conducted on June 24, 2016, and it was the recommendation of the inspector that the structure be declared unfit.

MOTION: 16-146 made by Dr. Agana, second by Mrs. Salapata to declare the structure at 8600 Huntley Dr., House #1, Howland Twp., unfit for human habitation.

Roll Call Vote:

Dr. Agana – Yes
Mr. Borocz – Yes
Mr. Dubos – Yes
Mrs. Salapata – Yes
Mr. Simon – Yes
Mr. Messersmith – Yes

Motion carried.

J. Unfit for Human Habitation – 8600 Huntley Dr., House #3, Howland Twp. – CitiMortgage Inc., Owner – Not present. An inspection of the structure was conducted on June 24, 2016, and it was the recommendation of the inspector that the structure be declared unfit.

MOTION: 16-147 made by Dr. Agana, second by Mr. Borocz to declare the structure at 8600 Huntley Dr., House #3, Howland Twp., unfit for human habitation.

Roll Call Vote:

Dr. Agana – Yes
Mr. Borocz – Yes
Mr. Dubos – Yes
Mrs. Salapata – Yes
Mr. Simon – Yes
Mr. Messersmith – Yes

Motion carried.

K. Unfit for Human Habitation – 1821 Carson Salt Springs Rd., Lordstown, Paul & Judith Kellar, Owners – Not present. An inspection of the structure was conducted on August 24, 2016, and it was the recommendation of the inspector that the structure be declared unfit.

MOTION: 16-148 made by Mr. Simon, second by Dr. Agana to declare the structure at 1821 Carson Salt Springs Rd., Lordstown, unfit for human habitation.

Roll Call Vote:

Dr. Agana- Yes
Mr. Borocz – Yes
Mr. Dubos – Yes
Mrs. Salapata – Yes
Mr. Simon – Yes
Mr. Messersmith – Yes

Motion carried.

L. Variance Request – Ronald P. Brenan (Radpro LLC), 810 Bedford Rd., SE, Brookfield Twp. – Mr. Brenan was present at the meeting. Mr. Brenan is in the process of installing an on-lot septic system. Upon laying out the system, it was determined that the pipe from the septic system to the distribution box could not be installed to comply with the state code on setback requirements from utilities.

MOTION: 16-149 made by Dr. Agana, second by Mrs. Salapata to grant a variance from rule OAC 3701-29-06(G)(3)(a) to Ronald P. Brenan, Radpro LLC, to install the pipe from the septic system to the distribution box within ten (10) feet of the pipe which carries fiber optic cable at 810 Bedford Rd. SE, Brookfield Twp. The owners must comply with all other code sections.

Roll Call Vote:

Dr. Agana – Yes
Mr. Borocz – Yes
Mr. Dubos – Yes
Mrs. Salapata – Yes
Mr. Simon – Yes
Mr. Messersmith – Yes

Motion carried.

M. Variance Request – Natasha Cavendish, 4099 N. Park Ave., Champion Twp. – Not present. Ms. Cavendish is in the process of upgrading her septic system, which will consist of an off-lot system. Upon laying out the system, it was determined that the sewage drain line cannot be installed to comply with the state code on setback requirements from the property line.

MOTION: 16-150 made by Dr. Agana, second by Mr. Simon to grant a variance from rule OAC 3701-29-06(G)(3) to Natasha Cavendish to install the sewage drain line eight (8) feet from the property line for the sewage system located at 4099 N. Park Ave., Champion Twp. The owners must comply with all other code sections.

Roll Call Vote:

- Dr. Agana – Yes
- Mr. Borocz – Yes
- Mr. Dubos – Yes
- Mrs. Salapata – Yes
- Mr. Simon – Yes
- Mr. Messersmith – Yes

Motion carried.

N. Variance Request – Ed Frye, Coole Excavating LLC, Tank Installer – Mr. Frye requested a variance for not complying with OAC 3701-29-03(C)(5) for 2016, which states “...beginning with the registration year starting on January 1, 2016, proof of completion of at least six continuing education hours during the previous calendar year through educational programs approved by the department of health or demonstration of competency obtained...” If this variance is granted, Mr. Frye is aware that he will need to obtain six hours for his 2016 registration, and an additional six hours before the end of 2016 for his 2017 registration.

MOTION: 16-151 made by Mr. Dubos, second by Dr. Agana to grant a variance for Ed Frye, Coole Excavating LLC, from OAC 3701-29-(C)(5) for 2016, provided that Mr. Frye completes the six credit hours for 2016, and completes an additional six credit hours for 2017.

Roll Call Vote:

- Dr. Agana – Yes
- Mr. Borocz – Yes
- Mr. Dubos – Yes
- Mrs. Salapata – Yes
- Mr. Simon – Yes
- Mr. Messersmith – Yes

Motion carried.

O. Variance Request – Trevor Trumbull, 7585 Wilson Sharpsville Rd, Hartford Twp. – Not present. Mr. Trumbull is in the process of upgrading the septic system, which will consist of an off-lot system. Upon

laying out the system, it was determined that the line from the house to the septic cannot be installed to comply with the state code on setback requirements from the driveway.

MOTION: 16-152 made by Mrs. Salapata, second by Mr. Borocz to grant a variance from rule OAC 3701-29-06(G)(3)(a) to Trevor Trumbull to install the line from the house to the septic within ten feet from the driveway at 7585 Wilson Sharpsville Rd., Hartford Twp. The owners must comply with all other code sections.

Roll Call Vote:

- Dr. Agana- Yes
- Mr. Borocz – Yes
- Mr. Dubos – Yes
- Mrs. Salapata – Yes
- Mr. Simon – Yes
- Mr. Messersmith – Yes

Motion carried.

P. Alleged Code Violation – Shear Venture Corp., 117 Howard, Girard City – Not present.

MOTION: 16-153 made by Dr. Agana, second by Mrs. Salapata to require Shear Venture Corp., 117 E. Howard, Girard City, to have potable water service returned to the premises within seven (7) days, by making arrangements with the Girard City Water Department. Failure to comply will result in this matter being turned over to the Girard Court for legal action.

Roll Call Vote:

- Dr. Agana – Yes
- Mr. Borocz – Yes
- Mr. Dubos – Yes
- Mrs. Salapata – Yes
- Mr. Simon – Yes
- Mr. Messersmith – Yes

Motion carried.

XII. Citizens Comments: None

XIII. Approval of Payment of the Bills: MOTION: 16-154 made by Mr. Dubos, second by Dr. Agana to approve payment of the bills as presented.

Roll Call Vote:

- Dr. Agana – Yes
- Mr. Borocz – Yes
- Mr. Dubos – Yes
- Mrs. Salapata – Yes
- Mr. Simon – Yes
- Mr. Messersmith – Yes

Motion carried.

XIV. Date of Next Regular Meeting: September 28, 2016

XV. Adjournment: MOTION: 16-155 made by Mrs. Salapata, second by Dr. Agana to adjourn.

Roll Call Vote:

- Dr. Agana – Yes
- Mr. Borocz – Yes
- Mr. Dubos – Yes
- Mrs. Salapata – Yes
- Mr. Simon – Yes
- Mr. Messersmith – Yes

Motion carried. (Adjournment 2:45 P.M.)

RECORDED BY:

ATTESTED BY:

Johnna Ben
Administrative Secretary
Trumbull County Combined Health District

John Messersmith
President Pro Tempore
Trumbull County Board of Health

For

Frank Migliozi, MPH, REHS/RS
Secretary and Health Commissioner
Trumbull County Board of Health

Health Commissioner's Report –August 2016 Board of Health Meeting

1) Budget

- All fund balance remains on track with revenues and expenditures; however, we will be watching the budget closely as we approach the last quarter of the year.
- The HSTS Fund expenditures were exceeding revenues, so we moved all payroll related expenses out of that fund back into the general fund.
- The CD&D Fund expenditures are showing as exceeding revenue, but there was a check that came in for the July tipping fees that had not yet been deposited.
- The general fund shows expenditures exceeding revenues, but taxes will be coming in September and the grants owe general fund for expenditures.

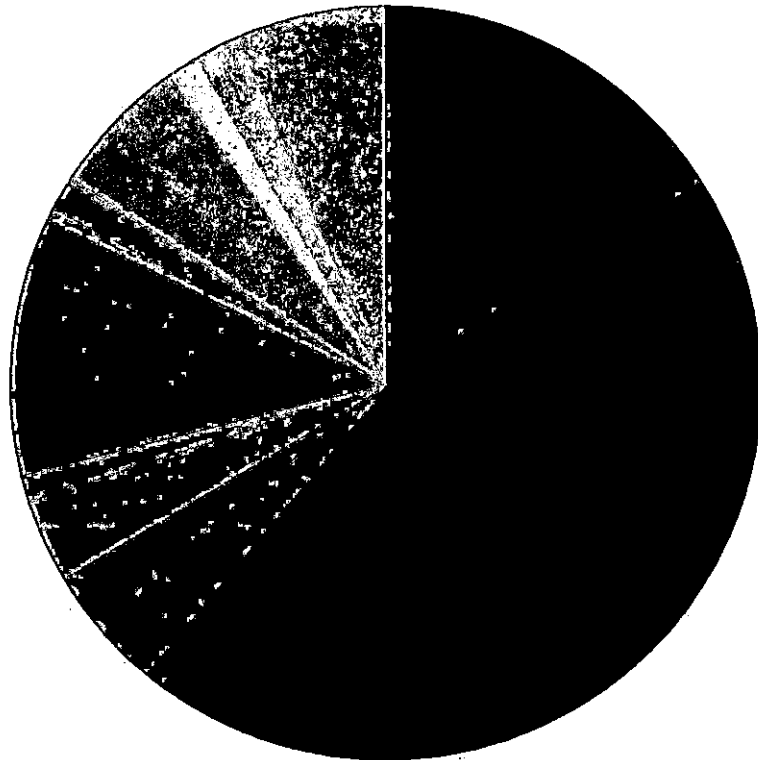
- 2) The bulk of my time from 6/13/16 – 8/12/16 was spent on administrative work and accreditation.
- 3) Upon review, it was determined that contracts for Cortland & Hubbard cities were drafted in 2002, but never signed. Thus, the contracts with the cities of Cortland and Hubbard for health district services were drafted, reviewed by legal counsel and have been sent to Cortland and Hubbard cities for their review and adoption. They will need your approval so that they can be sent to the DAC for ratification.
- 4) The PTO penalty refunds are ongoing. We have refunded, as of the writing of this report, 119 property owners, for a total of \$14,898.75. We have finished going through the list, and will have the remaining “non-problem” refunds processed by the end of August; however, those properties that have transferred will take longer. Properties that have been sold must be investigated further to see who paid the taxes to insure that the proper person is refunded. Consequently, we will need the assistance of other county offices to help determine who actually paid the taxes for the remaining properties.
- 5) I sent out to each Board Member a copy of a letter about the proposed TransRail C&DD site, along with the engineer's review. To date, I have not heard back from them.
- 6) There is nothing new to report about Lafarge's license application. They are still working with OEPA on a consent.
- 7) We have received notification from the Ohio Department of Health that our process of administering the private water system program is in compliance with adopted rules; and thus, we will remain on the state's approved list to conduct this program.
- 8) We have applied to the Ohio EPA for funding for 2017 for septic system replacements. This will be in conjunction with Julie Green of the commissioners' office.

SUMMARY -YTD

PERCENTAGES

ACCR	15.95%
ADMIN	44.36%
BCMh	0.00%
CFHS	0.85%
CFR	0.00%
CHC	3.05%
DAWN	2.29%
EBOLA	0.00%
HMG	3.48%
IMM	0.17%
MEDICAID	0.00%
MIECHV	1.02%
PHEP	8.74%
RAB	2.37%
TB	0.42%
FSO	1.27%
RFE	0.00%
SFO	0.25%
NUIS	2.97%
HSTS	3.14%
PWS	1.27%
SW	0.00%
C&DD	2.04%
BGT	6.36%

PERCENTAGES



- ACCR
- ADMIN
- BCMH
- CFHS
- CFR
- CHC
- DAWN
- EBOLA
- HMG
- IMM
- MEDICAID
- MIECHV
- PHEP
- RAB
- TB
- FSO
- RFE
- SFO
- NUIS
- HSTS
- PWS
- SW
- C&DD
- BGT

HEALTH COMMISSIONER WORK HOURS
JUNE 13, 2016 - AUGUST 12, 2016

<u>SUMMARY -YTD</u>	COUNT	MINUTES	PERCENTAGE	HOURS
ACCR	188	2820	15.9%	47
ADMIN	523	7845	44.4%	130.75
BCMh	0	0	0.0%	0
CFHS	10	150	0.8%	2.5
CFR	0	0	0.0%	0
CHC	36	540	3.1%	9
DAWN	27	405	2.3%	6.75
EBOLA	0	0	0.0%	0
HMG	41	615	3.5%	10.25
IMM	2	30	0.2%	0.5
MEDICAID	0	0	0.0%	0
MIECH	12	180	1.0%	3
PHEP	103	1545	8.7%	25.75
RAB	28	420	2.4%	7
TB	5	75	0.4%	1.25
FSO	15	225	1.3%	3.75
RFE	0	0	0.0%	0
SFO	3	45	0.3%	0.75
NUIS	35	525	3.0%	8.75
HSTS	37	555	3.1%	9.25
PWS	15	225	1.3%	3.75
SW	0	0	0.0%	0
C&DD	24	360	2.0%	6
BGT	75	1125	6.4%	18.75
LUNCH	147	2205		36.75
SICK	0	0		0
OFF	0	0		0
VAC	82	1230		20.5
HOLIDAY	32	480		8
TOTAL MINUTES	1440	21600	100%	360
MINUTES LESS SICK, VAC, HOL, LUNCH		17685		

**TRUMBULL COUNTY COMBINED HEALTH DISTRICT
FINANCIAL REPORT**

FUND	BUDGET	JUNE		JULY		YEAR TO DATE			REMAINING BALANCE	%. REMAINING	CALENDAR REMAINING
		REV	EXP	REV	EXP	REVENUE	EXPENDITURES	REV - EXP			
GENERAL FUND 950	\$ 2,128,453.03	\$ 110,421.85	\$ 172,197.58	\$ 164,922.17	\$ 164,019.47	\$ 1,012,913.31	\$ 1,157,942.72	\$ (145,029.41)	\$ 970,510.31	45.60%	41.67%
FOOD SERV FUND 951	\$ 323,146.35	\$ 6,362.51	\$ 21,675.89	\$ 4,819.36	\$ 36,890.61	\$ 351,885.96	\$ 174,456.55	\$ 177,429.41	\$ 148,689.80	46.01%	41.67%
CFHS FUND 953	\$ 404,515.50	\$ 36,850.00	\$ 1,209.27	\$ -	\$ 37,110.54	\$ 89,576.00	\$ 198,963.07	\$ (109,387.07)	\$ 205,552.43	50.81%	41.67%
CAR SEAT FUND 955	\$ 15,769.75	\$ 180.00	\$ 304.45	\$ 60.00	\$ -	\$ 645.00	\$ 1,402.26	\$ (757.26)	\$ 14,367.49	91.11%	41.67%
PROJECT DAWN FUND 956	\$ 33,539.86	\$ -	\$ 1,446.58	\$ -	\$ 3,853.93	\$ 21,187.84	\$ 14,619.03	\$ 6,568.81	\$ 18,920.83	56.41%	41.67%
MOBILE HOME PARK FUND 957	\$ 3,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,000.00	100.00%	41.67%
PARKS/CAMPS FUND 958	\$ 5,710.00	\$ 480.50	\$ 1,320.00	\$ 178.00	\$ 831.44	\$ 4,193.26	\$ 3,111.44	\$ 1,081.82	\$ 2,598.56	45.51%	41.67%
PRIV WATER SYS FUND 959	\$ 33,101.00	\$ 2,507.00	\$ 1,427.09	\$ 546.00	\$ 2,513.82	\$ 12,027.75	\$ 10,454.96	\$ 1,572.79	\$ 22,646.04	68.41%	41.67%
POOLS FUND 960	\$ 15,199.07	\$ 1,372.50	\$ 3,155.00	\$ -	\$ 455.00	\$ 15,197.00	\$ 4,650.00	\$ 10,547.00	\$ 10,549.07	69.41%	41.67%
IMMUNIZATIONS FUND 963	\$ 50,798.92	\$ 3,207.31	\$ -	\$ -	\$ 10,196.97	\$ 21,384.31	\$ 26,421.71	\$ (5,037.40)	\$ 24,377.21	47.99%	41.67%
WELCOME HOME FUND 967	\$ 495,000.00	\$ 16,049.40	\$ 38,190.21	\$ 48,595.27	\$ 38,602.43	\$ 269,600.60	\$ 219,859.22	\$ 49,741.38	\$ 275,140.78	55.58%	41.67%
REIMB SWD FUND 970	\$ 20,000.00	\$ -	\$ 1,488.46	\$ 5,000.00	\$ 1,488.46	\$ 13,750.00	\$ 2,976.92	\$ 10,773.08	\$ 17,023.08	85.12%	41.67%
PUBLIC HEALTH FUND 971	\$ 186,869.96	\$ -	\$ 507.75	\$ -	\$ 31,625.70	\$ 106,424.01	\$ 95,598.25	\$ 10,825.76	\$ 91,271.71	48.84%	41.67%
CONSTRUCTION & DEMO FUND 972	\$ 1,400,000.00	\$ 84,291.64	\$ 95,846.39	\$ 106,085.24	\$ 154,400.15	\$ 706,911.08	\$ 714,308.27	\$ (7,397.19)	\$ 685,691.73	48.98%	41.67%
HOUSEHOLD SEWAGE TREATMENT SYSTEM PROGRAM FUND 974	\$ 354,500.00	\$ 37,581.25	\$ 66,163.76	\$ 33,730.00	\$ 61,726.84	\$ 219,888.00	\$ 308,253.79	\$ (88,365.79)	\$ 46,246.21	13.05%	41.67%
C & DD GROUND WTR MONITORING FUND 975	\$ 92,073.00	\$ -	\$ -	\$ -	\$ -	\$ 25,745.20	\$ 26,669.56	\$ (924.36)	\$ 65,403.44	71.03%	41.67%
CREATING HEALTHY COMMUNITIES FUND 976	\$ 136,997.73	\$ 16,116.39	\$ 3,881.25	\$ -	\$ 19,702.70	\$ 70,071.39	\$ 76,779.54	\$ (6,708.15)	\$ 60,218.19	43.96%	41.67%
MIECHV FUND 978	\$ 199,871.94	\$ -	\$ 282.40	\$ -	\$ 35,175.84	\$ 62,638.92	\$ 74,661.11	\$ (12,022.19)	\$ 125,210.83	62.65%	41.67%
TB CONTROL UNIT FUND 979	\$ 61,000.00	\$ 20.00	\$ 4,271.79	\$ 260.00	\$ 4,473.11	\$ 1,550.00	\$ 33,480.68	\$ (31,930.68)	\$ 27,519.32	45.11%	41.67%
TOTAL	\$ 5,959,546.11	\$ 315,440.35	\$ 413,367.87	\$ 364,196.04	\$ 603,067.01	\$ 3,005,589.63	\$ 3,144,609.08	\$ (139,019.45)	\$ 2,814,937.03	47.23%	41.67%

Trumbull County Combined Health District
Nursing Department Board Report

Board of Health Report August 24, 2016, for June & July 2016

- The Nursing Department received one of the five Overdose Drug Prevention grants. This is a three year grant cycle with the first year funded for \$130,000.00 for 14 months; and the next two years funded for \$90,000.00 each for 12 months after completion of grant application for each of those two years.
- The Nursing Department completed and submitted the competitive application for the 2017 Maternal, Infant, and Early Childhood Home Visiting (MIECHV) grant. We could apply for \$141,900.00 to serve 43 families. This is the same funding we are receiving for this current grant year.
- The Home Visitors are participating in a second QI project: Parenting at Mealtime and Playtime. TCCHD receives \$5000.00 for each participating QI project. The first QI project was the 5A's of Smoking. Home Visiting Survey conducted in May was analyzed and is attached to this report.
- All TCCHD staff has received their yearly Blood Borne Pathogen Training. This training consisted of a copy of OSHA's Blood Borne Pathogen Standard and a 5 minute training video. All Nursing Department staff was trained on Child Abuse and Neglect recognition. The Nursing Department staff are mandated reporters and are required to receive yearly training.
- Program and expenditure reports for all Nursing Department grants (OCTF, PHEP, MIECHV, IAP, HMG, CFHS, and Part C) due July 15, 2016 were submitted to ODH on time.
- Ohio Mental Health and Addiction grant has provided TCCHD \$14,500.00 to provide DAWN kits to first responders for the fiscal year 07/01/2016 through 06/30/2016.
- Our DAWN Program has distributed 123 Naloxone kits for 2016. There have been 11 successful reversals (6 in 2015 and 5 in 2016) since the start of this program.

Accept -
JS-KS
y-y-y-y-y-y

Trumbull County Combined Health District
Nursing Department Board Report

Nursing Division Staff Report:

<i>Reported Communicable Disease Cases for June 2016</i>	
<u>Reportable condition</u>	<u># of cases reported</u>
Campylobacteriosis	1
Chlamydia	47
Coccidioidomycosis	1
Gonococcal	7
Hepatitis A	2
Hepatitis B (chronic)	5
Hepatitis C (chronic)	31
Influenza-associated hospitalization	4
Lyme	1
Legionellosis-Legionnaires Disease	1
Mycobacterial other than TB (MOTT)	3
Psittacosis	1
Rabies	12 – no positives
Salmonellosis	1
Shigellosis	1
Streptococcus pneumoniae-invasive antibiotic resistance unknown or non-resistance	4
Syphilis – late latent (>1year) asymptomatic	
Tuberculosis	1 – Not a Case
West Nile Virus Disease	1
Varicella	5 – Not Cases
<u>Total cases reviewed</u>	<u>129</u>

Trumbull County Combined Health District
Nursing Department Board Report

<i>Reported Communicable Disease Cases for July 2016</i>	
<u>Reportable condition</u>	<u># of cases reported</u>
Campylobacteriosis	1
Chlamydia	36
Gonococcal	7
Hepatitis A	2 – one not a case
Perinatal Hepatitis B	1
Hepatitis B (Acute)	3 – all suspect
Hepatitis B (chronic)	3
Hepatitis C (chronic)	17
Legionellosis-Legionnaires Disease	1
Lyme	5
Pertussis	6
Rabies	8 – no Positives
Salmonellosis	1
Streptococcus pneumoniae- invasive antibiotic resistance/intermediate	1
Syphilis – stage unknown	1 – not a case
<u>Total cases reviewed</u>	<u>93</u>

Trumbull County Combined Health District
Nursing Department Board Report

HOME VISITING PROGRAMS			
MONTH <u>June 2016</u>			
HMG – Maximum Cases – 120			
MIECHV – Maximum Cases - 43			
OCTF – Maximum Cases – 12			
Home Visiting Programs	Caseload Beginning of Month Cases/Referrals	Case Load End of Month Cases/Referrals	# of Home Visits Kept/Un-Kept Visits
HMG	78/12	82/11	80/9
MIECHV	40/3	38/5	48/6
PART C (EI)	55/39	62/44	43/1
OCTF	5/0	0/0	5/0
Total Caseload	178/54	182/60	176/16

- All home visiting staff attended Compassion Fatigue training.

HOME VISITING PROGRAMS			
MONTH <u>July 2016</u>			
HMG – Maximum Cases – 120			
MIECHV – Maximum Cases - 43			
OCTF – Maximum Cases – 12			
Home Visiting Programs	Caseload Beginning of Month Cases/Referrals	Case Load End of Month Cases/Referrals	# of Home Visits Kept/Un-Kept Visits
HMG	82/11	77/13	86/2
MIECHV	38/5	40/3	58/4
PART C (EI)	62/44	57/38	29/2
Total Caseload	182/60	174/54	173/8

- Home visitors participated in the CDC's new Child Abuse & Neglect webinar.

Trumbull County Combined Health District
Nursing Department Board Report

MONTH <u>June 2016</u>		
Nursing Programs	# of Services Provided	Clients Served
BCMh	17	7
Health Fairs / Presentations	African American Festival	~200 families
Car Seat Classes	4 + 1 HV	19 families
Car Seats Provided	21 seats	19 families
Children Immunization Clinics	2 – Clinics	23 children served
Adult Immunization Clinics	1 – Clinic	14 adults served
TB Testing	1 – Clinic	9 adults served
Pregnancy Testing	4	1 – positive 3 - negative
Referrals to Agencies: (WIC, DJFS, Immunization Clinics, Mental Health)	6	6
WIC Class	0	0
Immunization Appointments	1 – Walk –in Clinic 1 – Child Appt. Clinic 1 – Adult Appt. Clinic	9 children 14 scheduled; 2 no shows 29 scheduled; 10 no shows
TB Clinic Appointments	3	3
TB Nurse Appointments	8	8
Cribs for Kids	1 class	3 – families @ class 1 – crib given at HV 2 – cribs given to CSB
Baby & Me Smoke Free Sessions	2 – Voucher visits 9 – Prenatal visits	11
DAWN Program	2 refills	2

- Kathy Parrilla, R.N. attended the First Step Recover Fest (1st Anniversary) and the money they received from the basket raffle was donated to the TCCHD for Project DAWN.

Trumbull County Combined Health District
Nursing Department Board Report

MONTH <u>July 2016</u>		
Nursing Programs	# of Services Provided	Clients Served
BCMh	30	20
Health Fairs / Presentations	Warren Family Mission	~100 families
Car Seat Classes	4 + 3 HV	19 families
Car Seats Provided	20 seats	19 families
Children Immunization Clinics	3 – Clinics	31 children served
Adult Immunization Clinics	1 – Clinic	9 adults served
TB Testing	1 – Clinic	12 adults served
Pregnancy Testing	5	3 – Positive 2 – Negative
Referrals to Agencies: (WIC, DJFS, Immunization Clinics, Mental Health)	9	9
WIC Class	1	6
Immunization Appointments	2 – Walk-in Clinics 1 – Child Appt. Clinic 1 – Adult Appt. Clinic	20 children 19 scheduled; 8 no shows 29 scheduled; 8 no shows
TB Clinic Appointments	2	2
TB Nurse Appointments	6	6
Cribs for Kids	0 class	4 – cribs given at HV
Baby & Me Smoke Free Sessions	5 – Voucher visits 4 – Prenatal visits	9
DAWN Program	23 kits	23

- 07/06; 07/07; and 07/08 Kathy Parrilla trained Warren City Fire Fighters on DAWN and they are now carrying the Naloxone kits.
- Kathy Parrilla set up a DAWN and Drug Prevention display at the Trumbull County fair.

**** See attached Influenza, and Animal Bite Reports.**

Ohio Local Health Department Survey of Reported Animal (Mammal) Bite/Rabies Exposure Events

For Year: 2016

Person Completing Form: *Joanne*

Phone: 1-330-675-2590

List health jurisdictions covered below	Jurisdiction (County, City or Combined)
1 <u>TRUMBULL COUNTY COMBINED HEALTH</u>	_____
2 _____	_____
3 _____	_____
4 _____	_____
5 _____	_____

SPECIES OR ANIMAL GROUP	HUMAN EXPOSURE EVENTS		3. OTHER RABIES EXPOSURE EVENTS	4. TOTAL EVENTS	5. TOTAL PERSONS EXPOSED	6. TOTAL PERSONS STARTING PEP
	1. BITES	2. NON-BITE				
BAT	1	0	0	1	1	0
CAT	3	0	0	3	3	0
DOG	17	0	1	18	17	1
FERRET	0	0	0		0	0
LIVESTOCK	0	0	0		0	0
OTHER DOMESTIC	0	0	0		0	0
OTHER WILD	0	0	0		0	0
RACCOON	0	0	2	2	0	0
RODENT/RABBIT (DOMESTIC)	0	0	0		0	0
RODENT/RABBIT (WILD)	0	0	0		0	0
SKUNK	0	0	0		0	0
TOTAL	21	0	3	24	21	1

Electronic submission of the excel file by Email is preferred.

Please rename the file with your health department name before submitting.

In columns 1, 2, 3, 5 and 6 enter a **number or zero**. Count each event only once.

See the Animal Bite Survey Instructions file for definitions of events and exposures

Please return by February 8, 2013 to: Joanne Midla, VMD
 Zoonotic Disease Program
 Bureau of Infectious Diseases
 Ohio Department of Health
 35 E Chestnut St., 6th Floor
 Columbus, OH:43215

Fax: (614) 564-2456

Email Joanne.midla@odh.ohio.gov

Ohio Local Health Department Survey of Reported Animal (Mammal) Bite/Rabies Exposure Events

For Year: 2016

Person Completing Form: *July*

Phone: 1-330-675-2590

List health jurisdictions covered below	Jurisdiction (County, City or Combined)
1 <u>TRUMBULL COUNTY COMBINED HEALTH</u>	_____
2 _____	_____
3 _____	_____
4 _____	_____
5 _____	_____

SPECIES OR ANIMAL GROUP	HUMAN EXPOSURE EVENTS		3. OTHER RABIES EXPOSURE EVENTS	4. TOTAL EVENTS	5. TOTAL PERSONS EXPOSED	6. TOTAL PERSONS STARTING PEP
	1. BITES	2. NON-BITE				
BAT	1	1	0	2	3	3
CAT	8	0	0	8	8	1
DOG	25	0	0	25	25	3
FERRET	0	0	0		0	0
LIVESTOCK	0	0	0		0	0
OTHER DOMESTIC	0	0	0		0	0
OTHER WILD	0	<i>Squirrel Fox</i> 2	0	2	2	0
RACCOON	1	1	0	2	2	1
RODENT/RABBIT (DOMESTIC)	0	0	0		0	0
RODENT/RABBIT (WILD)	0	0	0		0	0
SKUNK	0	0	0		0	0
TOTAL	35	4	0	39	40	8

Electronic submission of the excel file by Email is preferred.

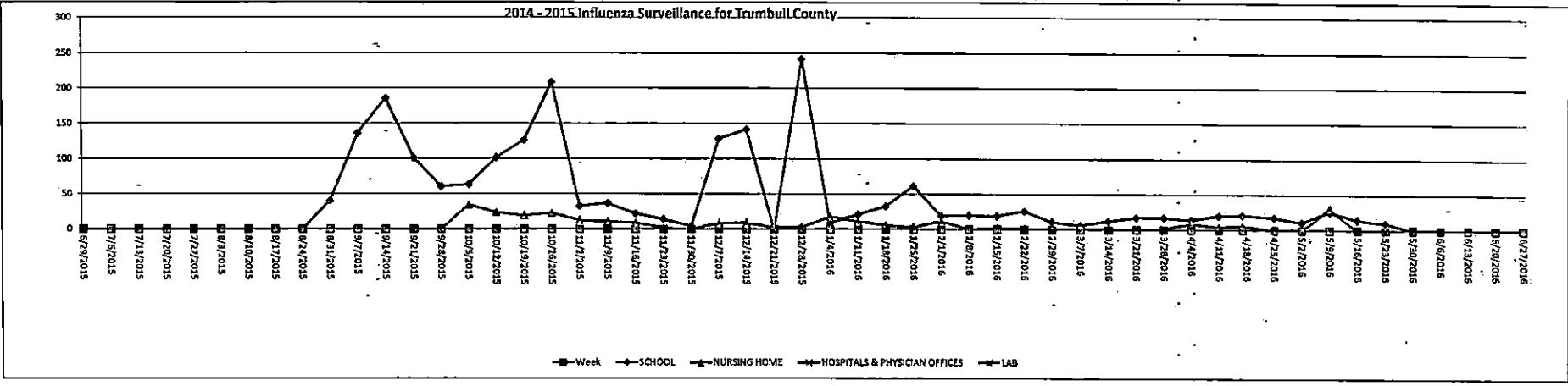
Please rename the file with your health department name before submitting.

In columns 1, 2, 3, 5 and 6 enter a number or zero. Count each event only once.

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 Ohio Department of Health
 35 E Chestnut St., 6th Floor
 Columbus, OH 43215 Fax: (614) 564-2456
 Email Joanne.midla@odh.ohio.gov

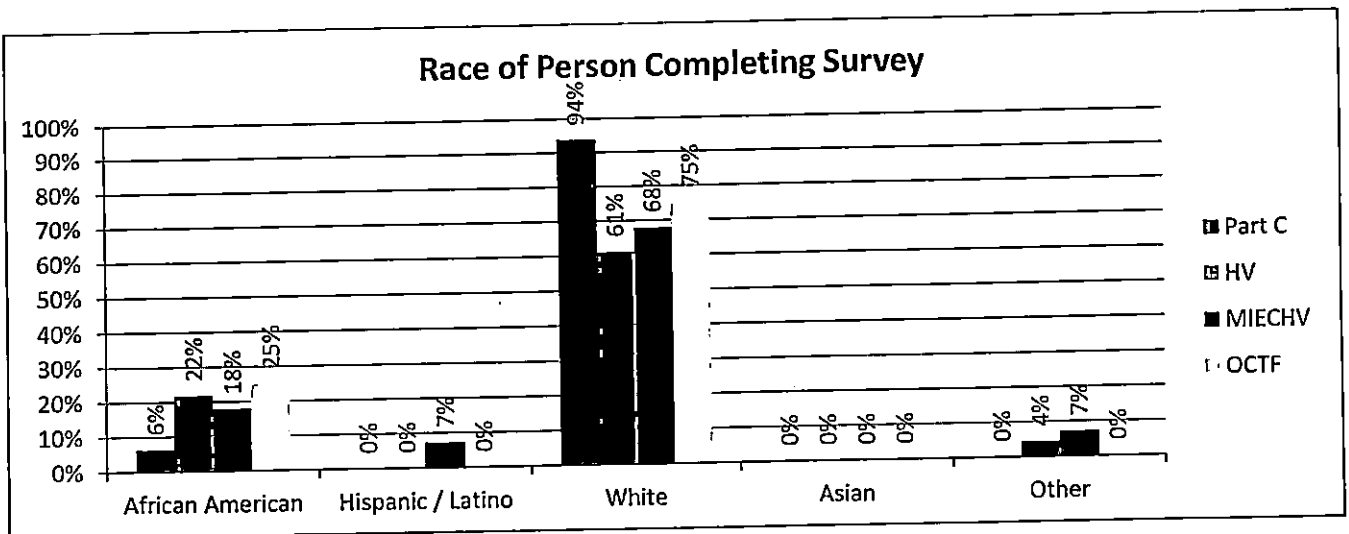
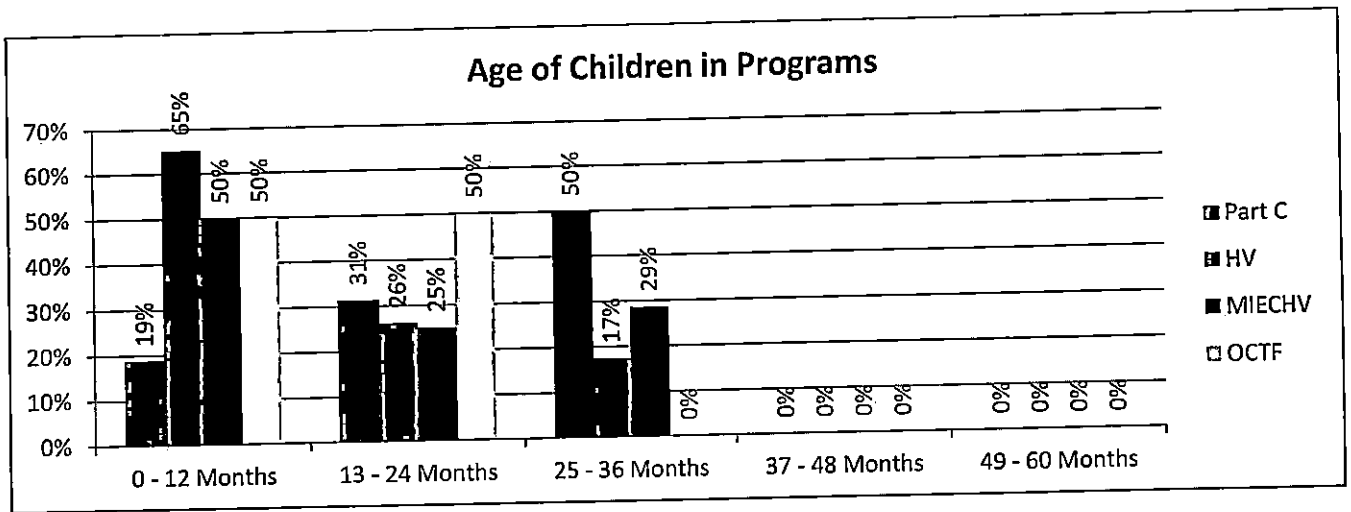
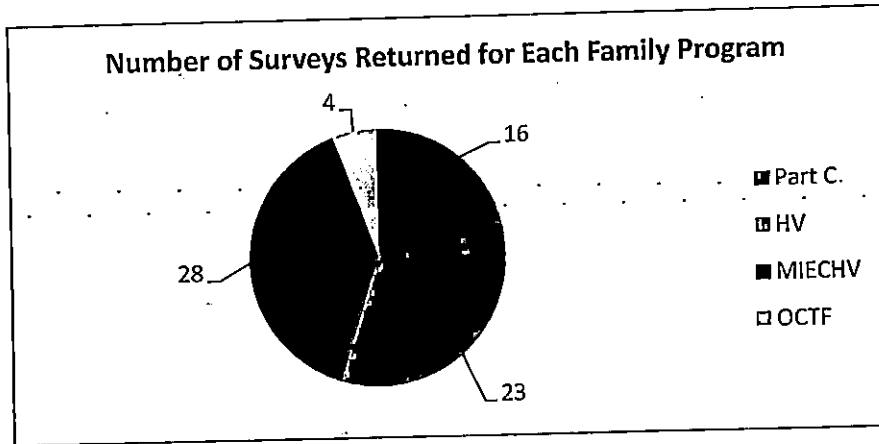
2014 - 2015 Influenza Surveillance for Trumbull County

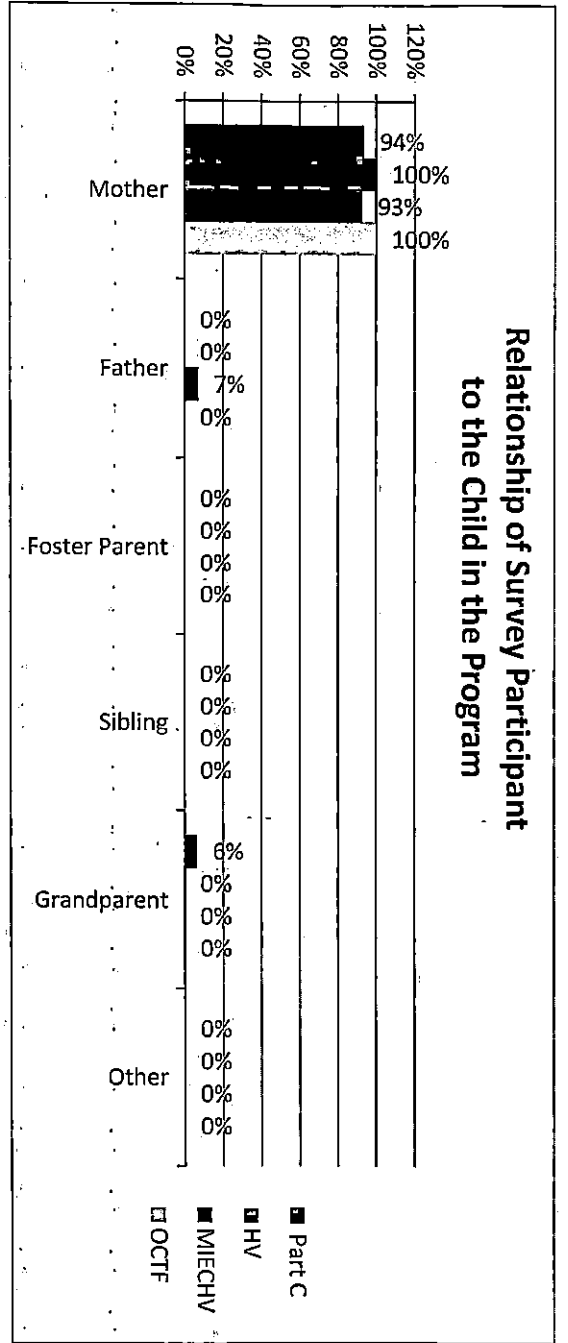
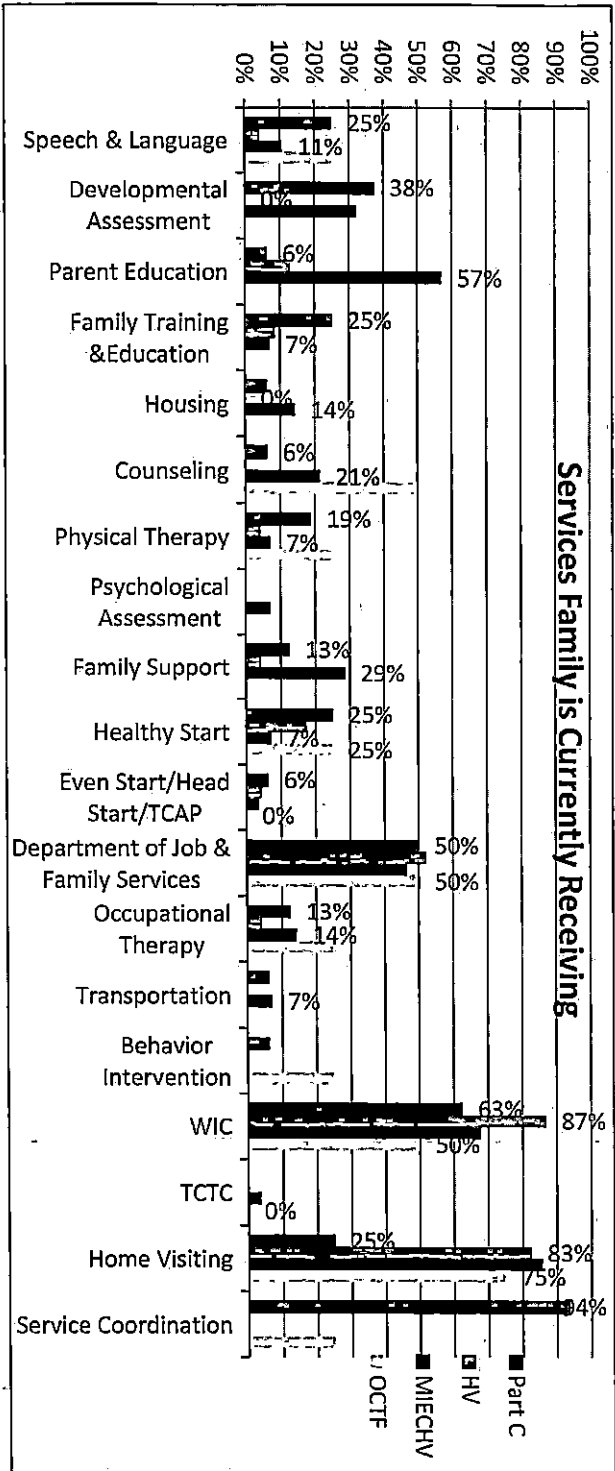
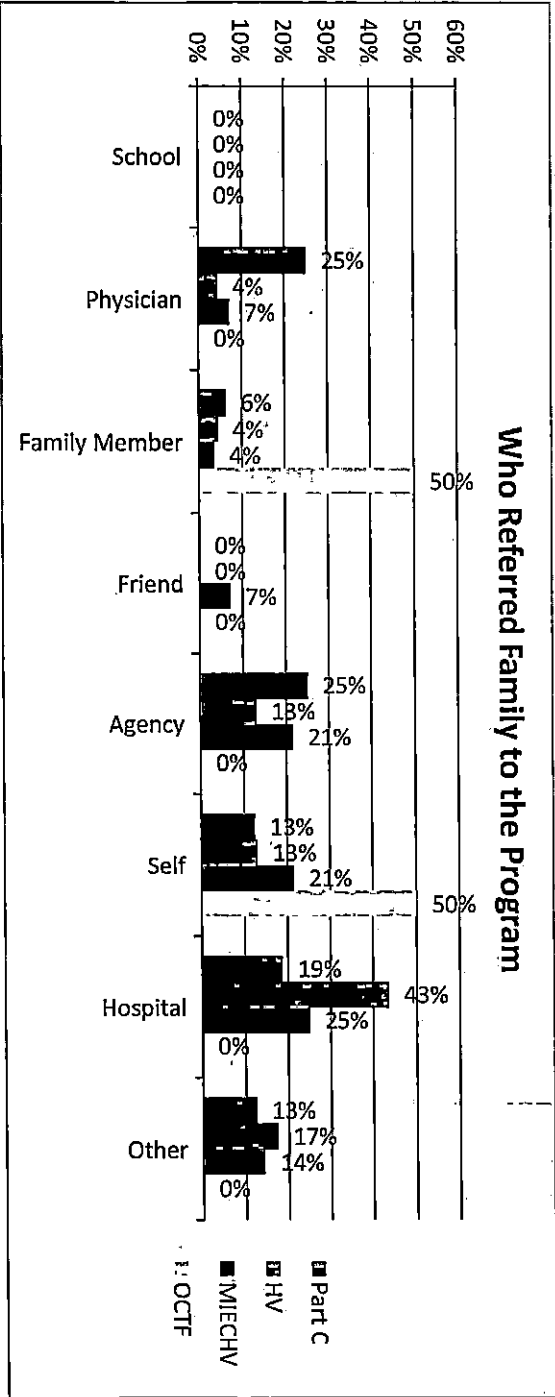


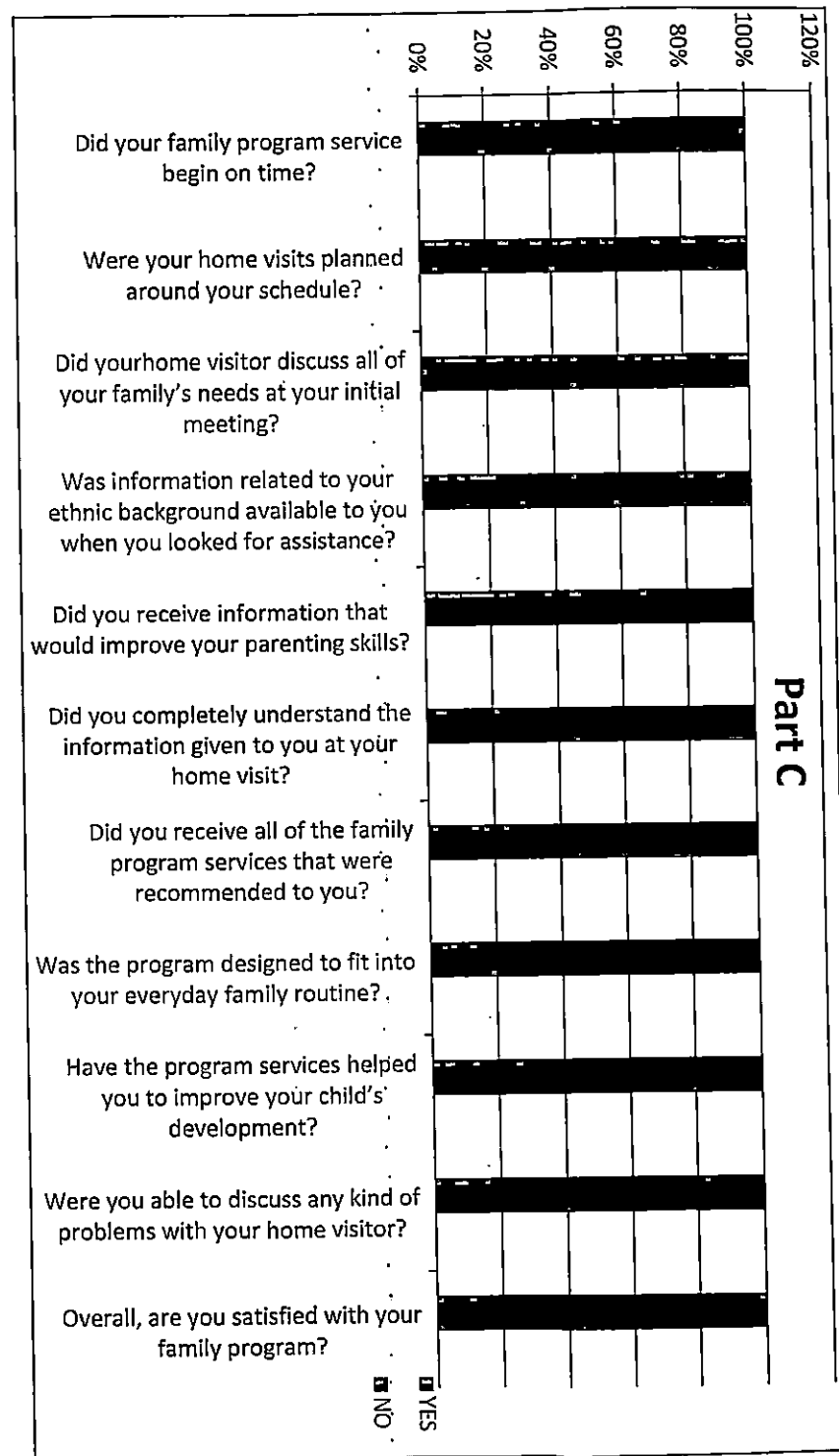
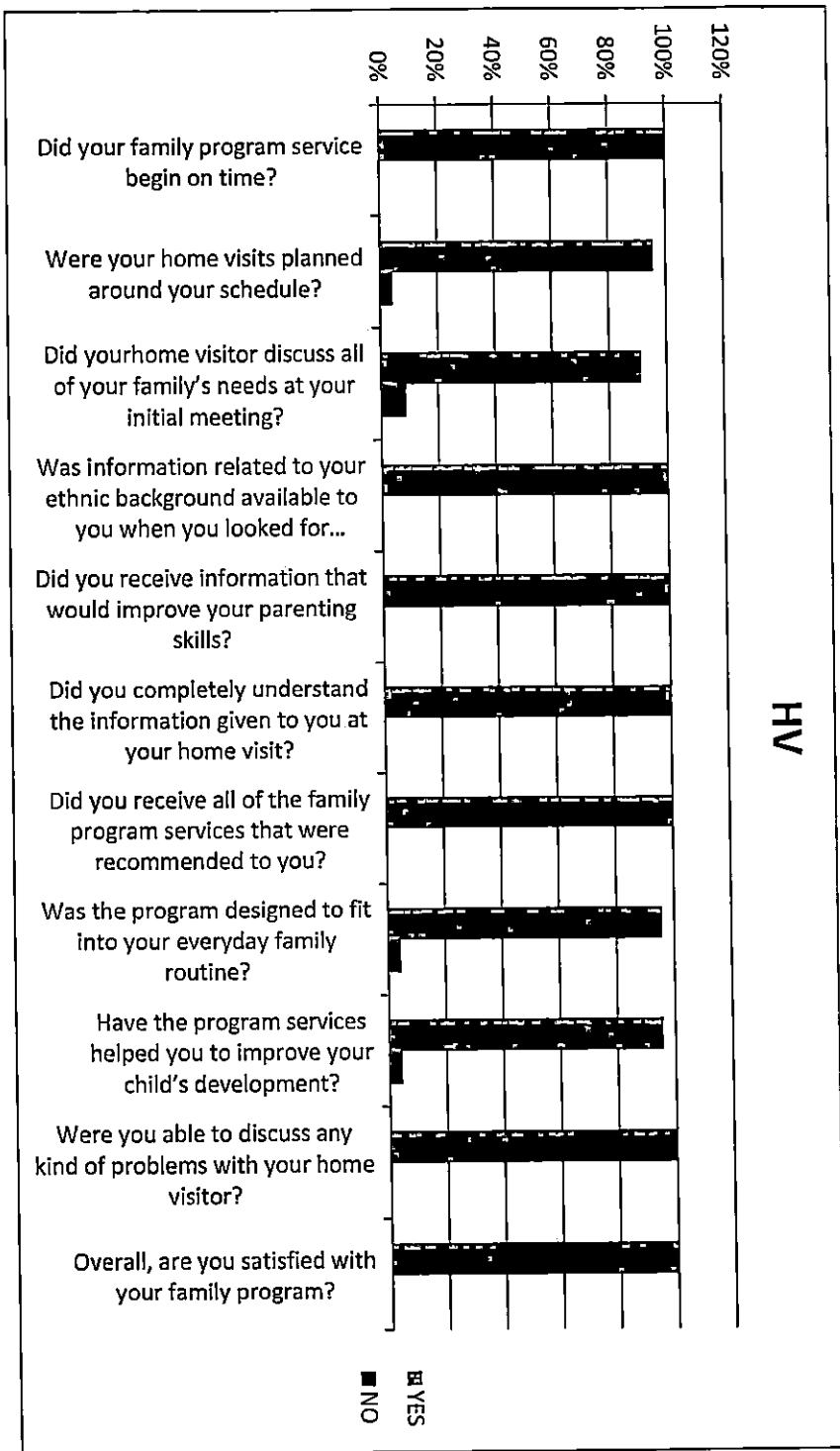
2016 Survey of Trumbull County Combined Health District

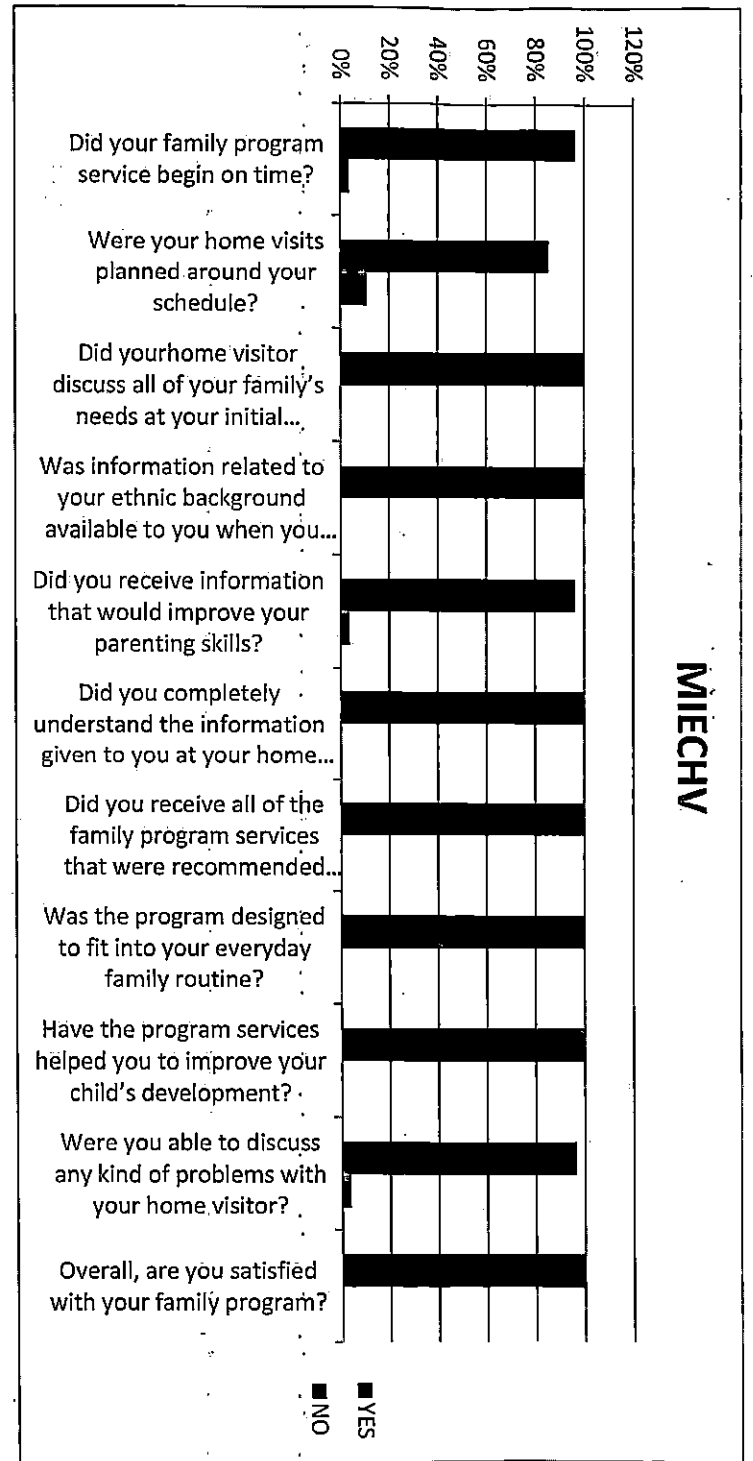
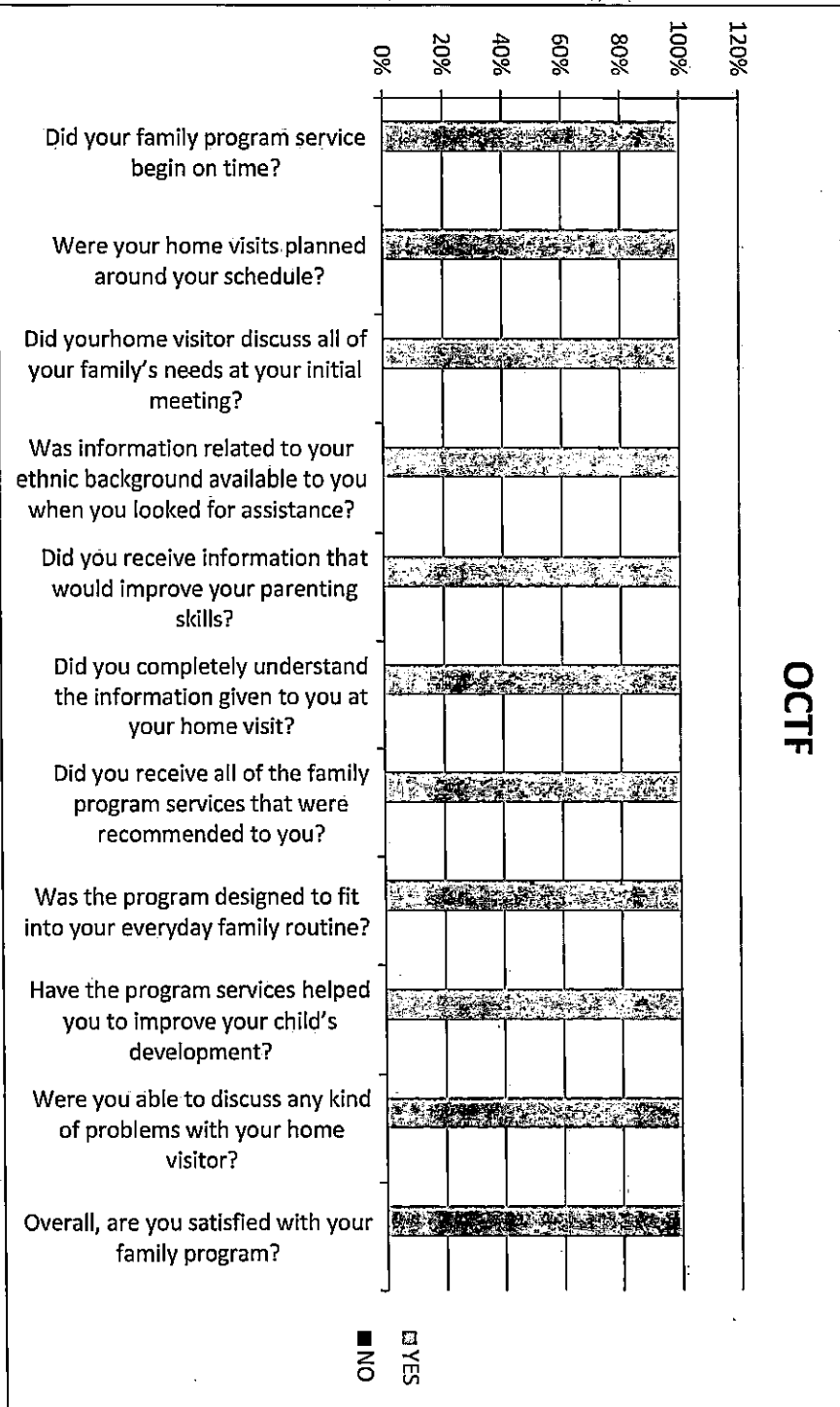
Family Home Visiting Programs

Trumbull County Combined Health District surveys families enrolled in our home visiting programs (Help Me Grow, HMG; Maternal, Infant, and Early Childhood Home Visiting, MIECHV; Early Intervention, EI; and the Ohio Children Trust Fund OCTF) twice yearly. Families were surveyed in May 2016 and there were 71 surveys completed and returned. This survey allows us to evaluate our home visiting programs and make changes as needed. The following are the results of the returned surveys.









COMMENTS/SUGGESTIONS

HMG Part C:

- Great Program.
- More often.
- Love this program.

HMG Home Visiting:

- Great.
- I'm so satisfied.
- Very helpful.

MIECHV:

- Extend the age range.
- I love it; I really enjoy my case worker.
- Less paperwork, Tara is WONDERFUL!!! My children love her. She is a sweet caring and kind. I'm so glad she comes to see my children.
- More group activities.
- Nikki is so amazing!!
- Tara is Excellent.

OCTF:

- None.



TRUMBULL COUNTY COMBINED HEALTH DISTRICT

"Building a Healthy Community"

Frank J. Migliozi, MPH, REHS/RS

Health Commissioner

176 Chestnut N.E. • Warren, Ohio 44483

www.tchd.org



Public Health
Prevent. Promote. Protect.

Kris Wilster, MPH, RS/REHS

Director of Environmental Health Report

August 24, 2016

- Permits & Applications for June/July 2016:
 - Residential Septic..... 148 (Includes Abandonment Permits)
 - Private Water Systems27
 - Plumbing – Residential74
 - Plumbing – Commercial19
 - Real Estate Applications97

- Inspections for June/July 2016:

<ul style="list-style-type: none"> - Private Water Systems38 - Plumbing166 - Manufactured Home Parks5 - Schools0 - Public Pools/Spas.....13 - Tattoo & Body Piercing0 - Campgrounds20 - Food Service Operations.....193 - Food Service Mobile Units59 - Food Service Temporary Units1 - Retail Food Establishments....86 - Mosquito Investigations.....44 - Institution Inspections.....0 - Nuisances – Sewage.....20 	<ul style="list-style-type: none"> - Nuisances – Solid Waste.....110 - Nuisances – Housing.....22 - Nuisances – Grass56 - Rodent Control (Complaints).....0 - Real Estate Evaluations.....188 - Residential Sewage415 - O & M Sampling.....345 - Semi-Public Sewage Systems129 - Solid Waste Landfill0 - C&DD2 - Smoking Investigations.....3 - Water Sampling and Baseline Sampling of Water for Oil & Gas Drilling.....22
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- Administrative Hearings Scheduled for June/July 2016:

<ul style="list-style-type: none"> - Private Water Systems23 - Sewage Complaints.....0 - Real Estate Upgrades14 - Animal Complaints0 	<ul style="list-style-type: none"> - Solid Waste12 - Point of Sale5 - Sewer Tie Ins0 - O & M5
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- Administrative Hearing Outcomes for June/July 2016:

<ul style="list-style-type: none"> - Complied.....24 - No Shows – F & O Issued.....28 - Tabled1 	<ul style="list-style-type: none"> - Consent to Board Order4 - Vacant0 - Cancelled.....2
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- Attached please find the status updates on the Board’s Findings & Order’s cases

Board's Findings Orders Update

Last Name	First Name	Violation Address	Township	Program/Type	Date of Board Meeting	Findings & Orders	Time-frame	Status
					Admin Hearings			
Nexlev Inc.	Ed Yasechko	Drummond Ext.	Hubbard	2014144	8/27/15	Remove all solid waste and submit receipts	tabled 90 days	Site visit by Rod Hedge 9/2/15, 1/6/16 - Per Rod Hedge, tickle until March 1, 2016 - Per Rod Hedge, tickled until 6/30/16 - Per Rod Hedge tickled until 8/30/16
Fox	John P.	5970 Youngstown Kingsville	Johnston	2012048	12/3/15	Remove all solid waste	tabled 30 days	Rod Hedge to revisit site - tickled for 8/15/16
Massacci	Elvira T.	Parcel #21-033105 S. Main	Weathersfield	2013130	12/3/15	Remove all solid waste	tabled 30 days	Per Rod Hedge, tickled until 4/1/16
Swegan	Carl	7932 Rose	Brookfield	2014143	12/3/15	Remove all solid waste	tabled 60 days	2/11/16 site visit, 3/21/16 phone call from church, tickled 90 days
Allman	Jacalyn Ann	2965 Newton Falls Tomlinson	Newton	2014075	12/3/15	Remove all solid waste	tabled (legal issues)	
Reynolds	Shirley	4989 Brady St.	Newton	real estate upgrade	1/12/16	Upgrade the septic system	11/01/16	
Mosley	Kevin & Amanda	9323 Kinsman Ridge	Kinsman	real estate	1/12/16	Upgrade the septic system	11/01/16	
BHK Properties		1100 E. Liberty	Liberty	2015155	1/11/16	Remove all solid waste	tabled	tabled to consult with Army Corp of Engineer's
Hunter	DeWayne	1116 Tibbetts Wick	Liberty	real estate upgrade	1/26/16	Upgrade septic system	11/01/16	
Rusnak	Jeffrey	815 North River Rd.	Warren	real estate	2/2/16	Upgrade septic system	11/01/16	
Frantz	Mark & Sharon	2513 Newton Falls Tomlinson	Newton	real estate	2/16/16	Upgrade septic system	11/01/16	
Mitchell/Kane	David/Lisa	5833 Youngstown Kingsville	Johnston	real estate	3/15/16	Identify all treatment components or upgrade system	11/01/16	
Miller	Willis	5029 Parks West	Mespo	PWS	3/17/16	Seal well & have bacteria test	30 days	Paid fee 4/17/16
Harbour Portfolio VII LP		3309 Anderson Morris	Liberty	real estate	3/22/16	Upgrade septic system	11/01/16	
Swonger	Michael T.	1533 Gordon	Warren	2015096	3/24/16	Upgrade septic system	11/01/16	
Iacino	Eugene Gerald	320 Drummond	Hubbard	2015146	3/24/16	Upgrade septic system	11/01/16	
Darrin	Matthew J.	8523 Red Oak	Howland	PWS	4/7/16	Submit PWS application with fee and seal well	30 days	permit issued 6/6/16
Yeager	Connie	622 Bishop	Warren	Solid Waste complaint	4/14/16	Remove all solid waste & submit receipts	30 days	
Yeager	Connie	247 Meadowbrook	Warren	Solid Waste complaint	4/14/16	Remove all solid waste & submit receipts	30 days	
Black/Smith Jr.	Pamela/Merle	2766 Warren Meadville	Bazetta	real estate	4/26/16	Upgrade the septic system	11/01/16	
Yoder/Byler	Simon/Emma	7289 Curtis Middlefield	Farmington	real estate	4/26/16	Upgrade the septic system	11/01/16	
Hilty	Adam	1239 Beech	Weathersfield	real estate	4/26/16	Upgrade the septic system	11/01/16	

Board's Findings Orders Update

Tonkovich	Michael	433 Champion St. East	Champion	Solid Waste complaint	5/5/16	Remove all solid waste & submit receipts	90 days	
Ellis	Kimberly	3782 Warren Sharon	Vienna	real estate	5/10/16	Upgrade the septic system	120 days	
Brown	Martha B.	4526 North Lake	Farmington	real estate upgrade	5/10/16	Upgrade the septic system	90 days	
Walker Jr.	Clifford R.	1786 Bloomfield Kinsman	Bloomfield	real estate	5/17/16	Upgrade the septic system	90 days	
Byler	Melvin & Linda	5219 Parks West	Mespo	real estate upgrade	5/17/16	Upgrade the septic system	90 days	
Byler	Matthew R.	3565 Housel Craft	Farmington	real estate	5/17/16	Upgrade the septic system	90 days	
Ozanich	Andrew M.	1318 Airport	Champion	real estate	5/17/16	Upgrade the septic system	90 days	
Hodges	Ronald L.	6099 Youngstown Conneaut	Vernon	real estate	5/24/16	Upgrade the septic system	90 days	
Babb	David N. & David W.	660 Seventh St.	Warren	2014139 SW	6/2/16	Remove solid waste and submit receipts	6 months	
Mathews	Marshall	6092 Corey Hunt	Bristol	2015212 SW	6/2/16	Remove solid waste and submit receipts	90 days	
	Luzadder	2534 Prichard Ohltown	Lordstown	2016004 SW	6/2/16	Remove solid waste and submit receipts	30 days	Site visit by Rod Hedge 8/1/16, some improvement, tickled 10/1/16
Sanderson	Lawrence	4255 W. Market	Warren	2015205 SW	6/2/16	Remove solid waste and submit receipts	30 days	
Pawelchak	Michael	3796 Greenville	Johnston	2014012 SW	6/2/16	Remove solid waste and submit receipts	30 days	
Bagaglia	Michael A.	1330 Wilson Sharpsville	Bazetta	real estate upgrade	6/14/16	Upgrade the septic system	90 days	
Carroll	Gregory	9190 Cain	Howland	PWS	6/23/16	Seal well or Alteration to keep well	60 days	
Ruff	Nathan	2837 St. Rt. 534	Southington	PWS	6/23/16	Seal well or Alteration to keep well	30 days	
Markulin	Branko	2240 Wick Campbell	Hubbard	PWS and abandon tank	7/7/16	Seal wells and abandon tank	45 days	
Adkins	Bart	4424 North Lake	Farmington	Solid Waste complaint	7/7/16	Remove solid waste and submit receipts	30 days	
Couch	Lisa	2371 Mahan Denman	Mecca	Solid Waste complaint	6/2/16	Remove solid waste and submit receipts	30 days	
Harnett Land Co. LLC		7480 Youngstown Conneaut	Vernon	PWS	7/27/16	Seal well or Alteration to keep well	60 days	
Myers	Roberta	140 Meadowbrook	Warren	PWS	7/27/16	Seal well or Alteration to keep well	30 days	
Detweiler	Marlin	5842 Ensign	Farmington	PWS	7/27/16	Submit pump completion form and have safe water test	30 days	
Lancey	Robert	2114 Tibbetts Wick	Liberty	PWS	7/27/16	Arrange for safe water test	30 days	
Olney	Gregory S.	2222 North River	Warren	PWS	7/27/16	Abandon tank & seal well	30 days	
Miller Jr.	Danny Ray	6925 St. Rt. 534	Farmington	PWS	7/27/16	Seal well or Alteration to keep well	30 days	

Board's Findings Orders Update

Miller	Daniel M.	4454 Parks West (St. Rt. 534)	Mespo	No septic system	7/27/16	Submit application with fee and obtain a PTI	30 days	
Persin	Brian	4875 Scott	Newton	point of sale	7/26/16	Submit application with fee	30 days	
Yoder	David & Rebecca	8166 Girdle	Mespo	real estate	7/26/16	Upgrade the septic system	90 days	
Owens	Sheri D.	1601 Stillwagon	Weathersfield	real estate upgrade	7/26/16	Upgrade the septic system	10/31/16	
Makar	Kirk A.	864 Hyde Shaffer	Bristol	real estate upgrade	7/26/16	Upgrade the septic system	90 days	
Fetterolf Jr.	Gary Lee	4073 Selkirk Bush	Newton	real estate	6/28/16	Upgrade the septic system	07/01/17	
Barkman/Byler	David/Cindy	5800 Stroups Hickox	Farmington	real estate	6/28/16	Upgrade the septic system	90 days	
Cabrera	Vivian	7965 St. Rt. 609	Hartford	real estate	6/28/16	Upgrade the septic system	11/01/16	
Bayus	Kevin & Shirley	2842 North Park	Bazetta	point of sale	8/2/16	Make arrangements to have the sewage system evaluated	30 days	
Reca Limited Partnership	Agent Kipp Seidl	327 Burwell	Warren	point of sale	8/2/16	Make arrangements to have the sewage system evaluated	30 days	
Morelli	Kenneth	2930 Mellgren	Warren	real estate	8/2/16	Needs service contract, bring system into compliance & plumbing issues	30 days	
Smith Jr.	Joseph J.	4930 Choctaw	Warren	real estate	8/2/16	Upgrade the septic system	90 days	
Horning	Richard & Kimberly	4769 Cadwallader Sonk	Fowler	real estate upgrade	8/2/16	Upgrade the septic system	90 days	
Kaja Holdings LLC	Jim Wright, Agent	300 Homeview	Warren	Solid Waste complaint				
Miller/Byler	Aden/Karolyn	6374 Downs North	Champion	real estate	8/9/16	Upgrade the septic system	90 days	
Kolovich	Richard	Broad St. Parcel #53-179900	Newton Falls City	Solid Waste complaint	7/27/16	Remove debris and submit receipts	60 days	

**Report of the Health Educator
Jenna Amerine
August 2016**

Creating Healthy Communities Grant

•CHC Grant Activities:

- Hosted CHC 3rd quarter site visit on August 19th.
- Hosted CHC 2017 application grant planning meeting and submitted CHC 2017 application for the amount of \$121,455.80. Will be notified in November or December on total amount funded for 2017.
- Smoke-Free Coalition: continue hosting smoke-free policy informational seminars to residents at Tod's Crossing.
 - o Tod's Crossing will be going smoke-free September 1, 2016 while we present educational materials on quitting and providing resources to help those who smoke become smoke-free by September 1, 2017.
 - o Attended Tod's Crossing Resource Fair on August 19th to provide smoke-free information to residents.
- Hosted the 2016 School Food Service Conference at Labrae High School on August 11th.
 - o 116 participants attended from 33 different schools and organizations throughout Ohio.
 - o Surveys showed positive feedback from the presentations, chef demonstration, and interest in having the conference again in 2017. See attached evaluation summary report.
- Hosted the second Pop-up Farmer's Market at Bolindale Park. We had 4 produce/local food vendors and 39 participants who attended the Pop-up Market at the Park. Surveys are beginning to be entered and analyzed and will be completed after the September Pop-up Farmer's Market.
- Attended Howland Health and Wellness Committee meeting to plan activities for the Bolindale Park Clean-up Day.
 - o Attended Bolindale Park Clean-up day on Saturday, August 27th.
- Attended Warren Farmers' Market Steering Committee Meetings on August 10th and 25th to discuss future plans in expanding the Warren Farmers' Market.
- Attended Howland Park Board Meeting on August 11th to discuss current future projects action plan for Bolindale Park.

- Hosted rain date Bike Safety Rodeo on August 13th with Akron Children's Mahoning Valley Safe Kids Coalition.
 - o Had 44 children in attendance and distributed 27 helmets to those who did not have a helmet.
- Continue to promote the Facebook Page as well as post informational material and programs on the site.
- Continued the Walking Program with 13 health department employees and distributed July's monthly prize to the 2 participants who walked the most steps during the month of July.
- Attended Accreditation Meetings and CHIP meetings.
 - Sent out Chronic Disease CHIP priority group action plan to be completed by the community stakeholders and finalized by September 30, 2016.
- Oversaw the new Health Education Intern that began on August 15th to help oversee CHC projects.
- Attended Tobacco RFP bidder's conference call and provided input for the grant application.
- Presented about nutrition and physical activity to Newton Falls TOPS group.

Days Worked

- 21

Early, Late and Weekend Hours

- Worked early on August 1st for Bolindale Park Meeting.
- Worked late on August 10th to prepare for the 2016 School Food Service Conference.
- Worked early on August 11th for 2016 School Food Service Conference.
- Worked late on August 11th for Howland Park Board Meeting about Bolindale Park initiative.
- Worked on Saturday August 13th for Bike Safety Rodeo.
- Worked late on August 18th for Bolindale Pop-up Farmers' Market.
- Worked late on August 22nd for Howland Health and Wellness Committee Meeting.
- Worked on Saturday August 27th for Bolindale Park Clean-up day.

Plans for September

- Continue supervising the new Health Education Intern to help with CHC grant activities and health education projects.
- Continue operating and updating the Facebook Page.

- Host the 2016 Annual School Food Service Conference on August 11th at Labrae High School.
- Complete and send out CHC 3rd quarter newsletter.
- Attend CHC All-Project conference call on September 22nd.
- Submit Warren City and Howland Township Healthy Community Award applications.
- Attend Accreditation and Quality Improvement meetings.
- Attend Trumbull County Wellness Committee Meeting.
- Attend Howland Health and Wellness Committee Meeting to discuss 2016 plans for CHC projects.
- Continue hosting Tod's Crossing presentations to educate residents on becoming smoke-free and order signs for the property.
- Assist with the 3rd Bolindale Pop-up market on September 15th and host Pickleball Intro & Demo day for residents.
- Attend Mahoning Valley Food Coalition meeting on September 21st.
- Attend Girard Better Block Event and run the Trumbull County Combined Health District table on September 17th.
- Begin third round of Ohio Healthy Program Training Classes for early childcare providers.
- Attend Ohio Tobacco Conference in Columbus, OH on September 29th.

Board Accreditation Report - 8/24/16

1. **Accreditation Status.** Gathered new information and submitted accreditation registration to PHAB. PHAB approved registration 8/10. Registration had to be approved prior to us submitting a new application. I now have access to ePHAB, and I am able to begin the application process. Board of Health must sign a new Letter of Support to be submitted to PHAB. I will have the application submitted to PHAB by 8/31/16. (10% Time)
2. **Community Health Improvement Plan.** Worked with staff members to prepare data and information for the CHIP workgroups. First workgroup (Chronic Disease) meeting 8/18. Remaining workgroups to meet within the next two weeks (15% Time).
3. **Quality Improvement.** Worked with staff to prepare data for First Rabies/Animal Bite QI Team Meeting scheduled for 8/24. (2% Time)
4. **Workforce Development Plan.** Revised the Workforce Development Plan to reflect the changes that have taken place in 2015-2016. Reevaluated training requirements to include all TCCHD and PHAB requirements. Conducted Training Needs Assessment Survey. Evaluated results of survey and reviewed them with the Accreditation Team. Additional Appendices will be available at the Board Meeting. (15% of Time)
5. **Performance Management.** Collected 2nd quarter data for performance measures. Revised Performance Dashboards. Presented dashboards to staff. (15% of Time)
6. **Document Selection.** Continued working with intern to verify PHAB document selection, proper editing, dating, etc. Worked with staff members to develop and revise procedures. (40% of Time)
7. **Training.** Staff trained on Branding Procedure and ICS Procedure. (3% Time)